

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
SEPTEMBER 16, 2008**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, September 16, 2008 at the Town Hall. Council President Louise Roberts called the meeting to order at 7:30 pm, with Council Member John Sullivan, Council Member Jeffrey Swoger, Clerk-Treasurer William Nixon, Deputy Clerk-Treasurer Sherry King and Attorney Dan Whitten in attendance. Council President Louise Roberts opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES: July 28, 2008 Budget Workshop and August 16, 2008 Town Council Meeting.

Council Member John Sullivan moved that the minutes for the council meeting be approved as presented. Council Member Jeffrey Swoger seconded, and the minutes passed unanimously.

FINANCIAL REPORT AS OF: August 31, 2008

Porter Bank – Checking	\$142,314.58
Chase Bank – Savings	139,943.28
Record Balance	\$282,257.86

Council Member Jeffrey Swoger moved that the financial report be accepted and filed for audit. Council Member John Sullivan seconded, and the financial report was accepted unanimously.

**BREAK DOWN OF FINANCES AMONG FUNDS:**

General Fund	\$123,909.99
MVH Fund	47,835.10
Local Roads & Street	10,418.10
Park Fund	27,934.21
Donations Fund	11,902.73
CCI Fund	159.73
CCD Fund	5,433.09
Local Major Moves	1,408.32
River Boat Revenue	1,336.16
Water Sale Fund	44,740.52
Construction Security Deposit	7,500.00
PayRoll Fund	-320.98
TOTAL	\$282,257.86

**PAYMENT OF CLAIMS:**

Council Member Jeffrey Swoger moved the claims for in the amount of \$17,952.16 be approved. Council Member John Sullivan seconded and the motion passed unanimously. Attorney Mark Phillips and Jane Heenan presented a proposal of land donation (Lot 5 on Summit Drive) to the Town of Dune Acres and sought acceptance from the Town. There were conditions:

- 1) Easement carved out across Summit Drive Trail for all future generations.
- 2) No improvements to Lot 5.
- 3) Recognition and acceptance of easement.
- 4) Town to agree to maintain for purpose of passage.
- 5) Summit Drive Trail renamed to Tom's Trail with placard at entrance of trail.
- 6) No parking blocking the entrance to trail.

Mrs. Heenan will pay real estate taxes.

Council Member John Sullivan moved and Council Member Jeffrey Swoger seconded to accept donation of Lot 5 of Summit Drive to Town. Passed unanimously. Town Attorney Dan Whitten and Attorney Mark Phillips are to put together a resolution to present at the next council meeting, October 21, 2008.

**CORRESPONDENCE RECEIVED:**

Attorney Mark Phillips – Asked to be added to the agenda.

Duneland Exchange Club – Thank you for “Back to School” donations from Dune Acres.

#### COMMISSIONERS REPORTS:

PARKS: None

FIRE: None

ROADS: Mark Hull

A contract Walsh Kelley has been signed for \$45,000.00. This is to fix all roads that were torn up by Indiana American Water Company. There is no winter salt to be purchased anywhere. We have a small amount of Bio-deicer. Mark is considering using slag sand with calcium chloride. The contract with Jon’s Tree Service for snow removal is being reviewed.

The Town is considering one garbage refuse company for the whole town. Council Member Jeffrey Swoger said the Town should see what the residents think about having a single waste remover. Council President Louise Roberts will talk with Porter Clerk-Treasurer about including us in their contract. Attorney Dan will speak with Porter’s attorney. Research is still ongoing.

Deputy Clerk-Treasurer, Sherry King, said there will have to be an additional appropriation done for the MVH Fund and General Fund at next Town Council meeting.

BEACH:

Beach clean-up is this Saturday (9/20). Rob Carstens is spearheading the clean-up.

BUILDING: Lou Mellen

There is much activity: 46 Circle (Truax family), Bill Spence – 18 Oak Dr., Evans Driveway – 70 West Road, O’Connor – 54 Circle almost done, Roberts – 8 Shore, Mertz – 44 Circle - Findings approved – addressing at Plan Commission.

MAINTENANCE: Dick Taylor

The wash out at Ridge south side will probably be addressed when roads are paved. The Town Hall lights will be worked on.

POLICE: Cecilia Call

The lot 5 turnaround is presenting a parking problem. Cecilia is to write an emergency policy for the Emergency Access Road.

ENGINEER: Irv Call

Access road gate materials were delivered today. The posts need to be set first.

ENVIRONMENT: Cathy Bomberger

Dates to remember: 9/27 – Howes Prairie walk, 10/4 – Environment Commission meeting, 10 am at Town Hall, 11/1 – Managing Nature Preserves program at Town Hall 10 am, 11/8 – Fall Clean-Up – volunteers needed.

COMMITTEES:

DEER – Permit approved.

CLUB HOUSE – 10/5/08, at noon - clean-up proposed by Rick Demkovich.

PUMP HOUSE – No problems

#### OLD BUSINESS

2009 Budget Adoption

Council Member John Sullivan moved to pass the 2009 Budget. Council Member Jeffrey Swoger seconded and the motion passed unanimously.

The Noise Ordinance was tabled for further review.

#### NEW BUSINESS

Lou Mellen discussed the need for a Master Plan. He is working with Bob Hartmann on a Master Plan. He hopes to have something in place by next month and said a committee needs to be formed.

OTHER MATTERS:

Attorney Dan Whitten mentioned that residents can vote early up to 30 days prior to election day.

Fireworks – discussion when to have fireworks – 3<sup>rd</sup> or 5<sup>th</sup> versus cost to have on the 4<sup>th</sup>.  
Need to wait until work holiday is set.

Upon recommendation of the Plan Commission, Council Member Jeffrey Swoger moved to approve the plans for 46 Circle Drive. Council Member John Sullivan seconded and the motion passed unanimously.

The meeting was adjourned at 9:04 p.m.

---

LOUISE ROBERTS, Council President

---

JOHN SULLIVAN, Council Member

---

JEFFREY SWOGER, Council Member

ATTEST:

---

WILLIAM C NIXON, Clerk-Treasurer

---

SHERRY A. KING, Deputy Clerk-Treasurer

CLAIMS FOR SEPTEMBER 2008		
<u>CLAIMANT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Atha W. Belsha	Security Pay Period 8/1/08 - 8/31/08	\$ 1,569.60
David W. Kristophel	Security Pay Period 8/1/08 - 8/31/08	\$ 317.01
Philip A. Lepley	Security Pay Period 8/1/08 - 8/31/08	\$ 1,646.22
Terry R. Trout	Security Pay Period 8/1/08 - 8/31/08	\$ 724.03
Garrett L. Tyrrell	Security Pay Period 8/1/08 - 8/31/08	\$ 568.68
Diane Bartley	Security Pay Period 8/1/08 - 8/31/08	\$ 1,369.05
Sherry A. King	Deputy Clerk-Treasurer Pay Period 8/1/08 - 8/31/08	\$ 858.54
Emily A. Cheek	Security Pay Period 8/1/08 - 8/31/08	\$ 1,176.38
Harold E. King	Maintenance Pay Period 8/1/08 - 8/31/08	\$ 579.86
Electronic Federal Tax Payment System	Payroll Liabilities for Pay Period 8/1-8/31/2008	\$ 2,222.05
Indiana Department of Revenue	Payroll Liabilities for Pay Period 8/1-8/31/2008	\$ 418.81
ABC Burglar & Fire Alarm Corporation	Town Hall Monthly Security Monitoring	\$ 30.00
Verizon North	Town Phones - Gatehouse/Maintenance	\$ 151.72
Nipsco	Phone/Fax/Internet- Clerk/Treasurer's office	\$ 160.25
	Electric at Mineral Springs & RT 12	\$ 14.84
	Electric at Clubhouse Dr. & Shore Dr.	\$ 10.23
	Gas/Electric at Town Hall - East Road	\$ 68.06
	Gas at Clubhouse	\$ 6.07
	Gas/Electric at Pump House	\$ 83.01
	Electric at Tennis Court	\$ 5.63
	Electric at 4 Shore Drive	\$ 28.27
	Electric at Security Office	\$ 119.93
Indiana American Water Company	6/18 – 8/20 – Security Office	\$ 38.44
Quill Office Products	Window Envelopes w/Return Address imprinted	\$ 56.69
Pride The Portable Toilet Company	Aug 13 - Sept 9, 2008 + fuel charge	\$ 110.00
Nextel Communications	Security Mobile Phones	\$ 50.62
Bedrock and Boulders	Drains for West, End of West, End of Ridge Roads	\$ 2,640.00
	Widen S.end of Ridge, Backhoe labor, 10T limestone	\$ 660.00
Menards - Portage	Swiffer WetJet for Town Hall cleaning	\$ 17.97
The Lawn Care Company	ClubHouse-Charge up and run irrigation system	\$ 30.00
Chase Card Services	WalMart - Clerk Office - folder/cleaning pads	\$ 6.67
Chase Card Services	Newark- Pump-Irv Call	\$ 9.41
Chase Card Services	Newark- Pump-Irv Call	\$ 120.22
Chase Card Services	Von Tobel Lumber - MC	\$ 175.00
*South Shore Marina, Inc.	Removing Buoys & Storing	\$ 1,295.00
Diane Bartley	Town Hall Cleaning for August	\$ 40.00
Able Disposal	Town Hall	\$ 33.20
	Ridge Beach	\$ 15.02
	East Beach	\$ 36.31
*Department of Homeland Security	ClubHouse Entertainment Permit Application	\$ 134.00
IndianaLeagueOfMunicipalClerkTreasurers	Registration Fee For Annual Fall District Meeting	\$ 32.00
Kmart	Security Office Supplies	\$ 60.29
Pinkerton Fuel & Lubricants	Fuel for Town Truck, mule & power tools	\$ 263.08
TOTAL CLAIMS FOR 2008		\$17,952.16